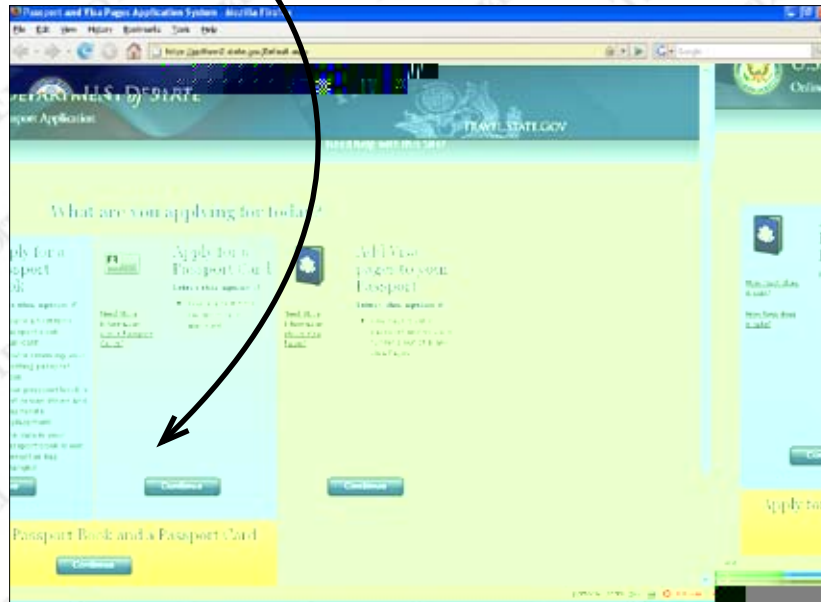


# DS-82 FORM INSTRUCTIONS

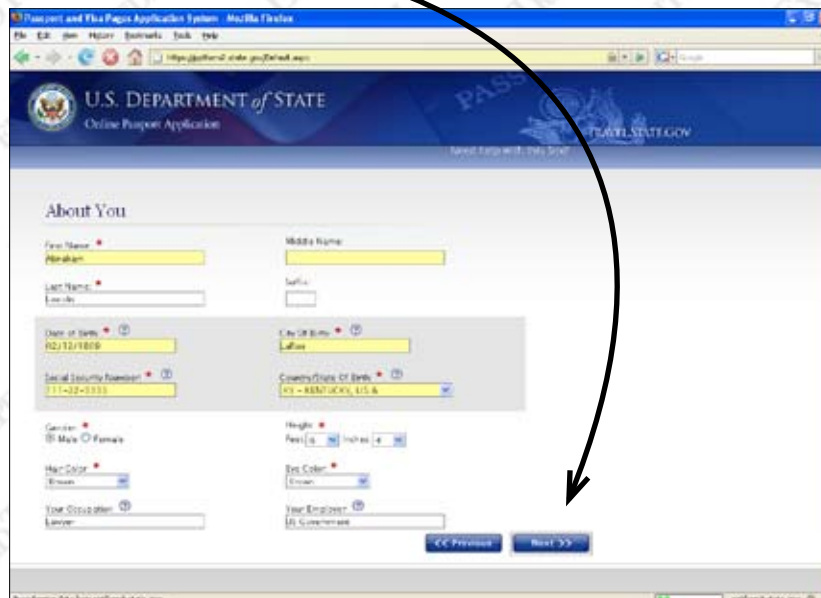
**Step 1**

Choose the **"Apply for a Passport Book"** option by clicking the continue button.



**Step 2**

Fill in all required form fields and click **"Next"** for each page that requires information.



# DS-82 FORM INSTRUCTIONS

**Step 3**

Check **"Passport Book"**. Fill in your previous passports information, if you do not know your previous passport information, please enter "000000000" as your Book Number and approximate the issue date.

U.S. DEPARTMENT of STATE  
Online Passport Application

TRAVEL.STATE.GOV

Travel help with DS-82

### Your Passport History

Have you held more than one passport book and/or passport card?

Yes

Passport Book

Book Number:

Issue Year:

Passport Card

Card Number:

Issue Date:

Was your identifying information printed correctly?

Please select:

**Note:** Ignore Incorrect Fees. Simply click **"Next"**

U.S. DEPARTMENT of STATE  
Online Passport Application

TRAVEL.STATE.GOV

Travel help with DS-82

### Passport Cost Estimate

\*Examples based on current fees, subject to change

Passport Book Fee	\$127
<b>Delivery Service Fees:</b>	
<input type="checkbox"/> Priority Mail included in Passport Fee - \$0	\$0.00
<input type="checkbox"/> Overnight Delivery (Additional to Passport Service) - \$19.25	\$0.00
<input type="checkbox"/> Overnight Express (Passport Agency to Applicant) - \$18.75	\$0.00
<b>Other Fees:</b>	
<input type="checkbox"/> Expedite Fee (SEV) - \$60	\$0.00
We encourage the Expedite Service to ensure you receive your US Passport prior to your departure date. The cost is an additional \$60.00.	
<input type="checkbox"/> Fee Waiver Fee (SEV) - \$0.00	\$0.00
<b>Sub-Total</b>	\$127
Passport Execution Fee (SEV)	\$25
<b>Total</b>	\$152

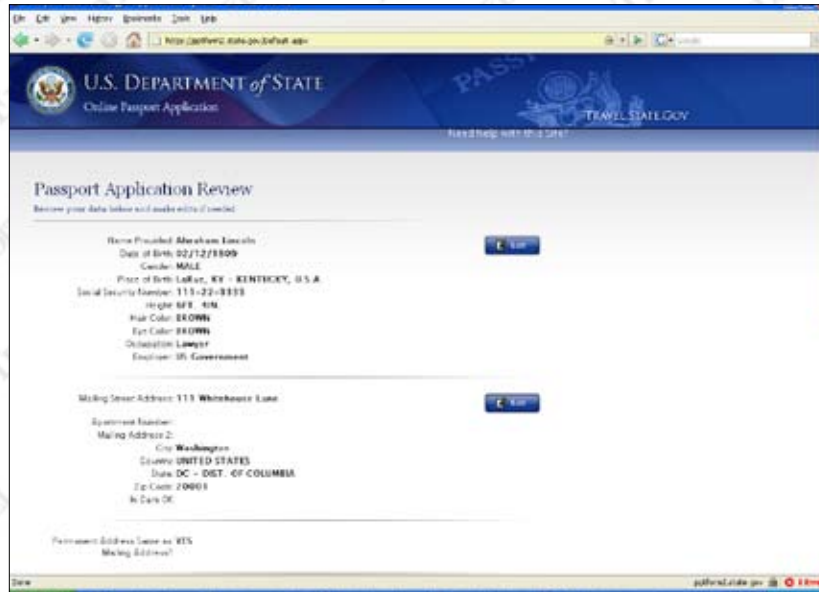
No Fee Exemptions

If you are eligible for a no fee passport, please contact your Agency to inform them of your situation.

# DS-82 FORM INSTRUCTIONS

**Step 4**

Review your information to be submitted.  
**Note:** Make Changes if necessary.

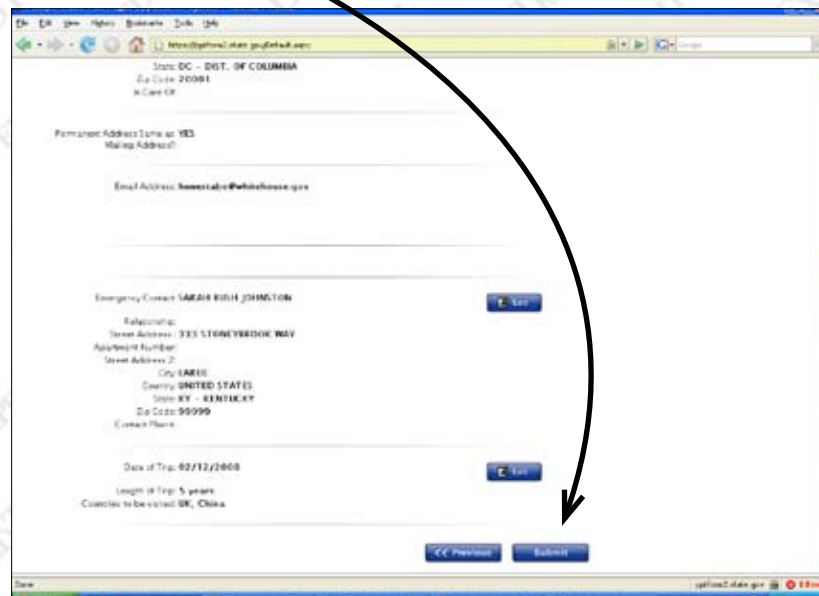


The screenshot shows the 'Passport Application Review' page on the U.S. Department of State website. The page title is 'Passport Application Review' with the subtitle 'Review your data below and make edits if needed'. The page is divided into several sections, each with a 'Go Back' button:

- Home Provided Information Section:** Contains fields for Date of Birth (02/12/1909), Gender (MALE), Place of Birth (Lafayette, KY - KENTUCKY, U.S.A.), Social Security Number (113-22-3333), Hair Color (BROWN), Eye Color (BROWN), Occupation (Lawyer), and Employer (US Government).
- Mailing Street Address:** 113 Warehouse Lane.
- Apartment Number:** (Empty field).
- Mailing Address 2:** City: Washington, Country: UNITED STATES, State: DC - DIST. OF COLUMBIA, Zip Code: 20001, In Care Of: (Empty field).
- Permanent Address Same as YES:** Mailing Address? (Empty field).

**Step 5**

When you are sure all of the information you have input is correct, click **Submit**.



The screenshot shows the bottom portion of the 'Passport Application Review' page. It includes the following fields and buttons:

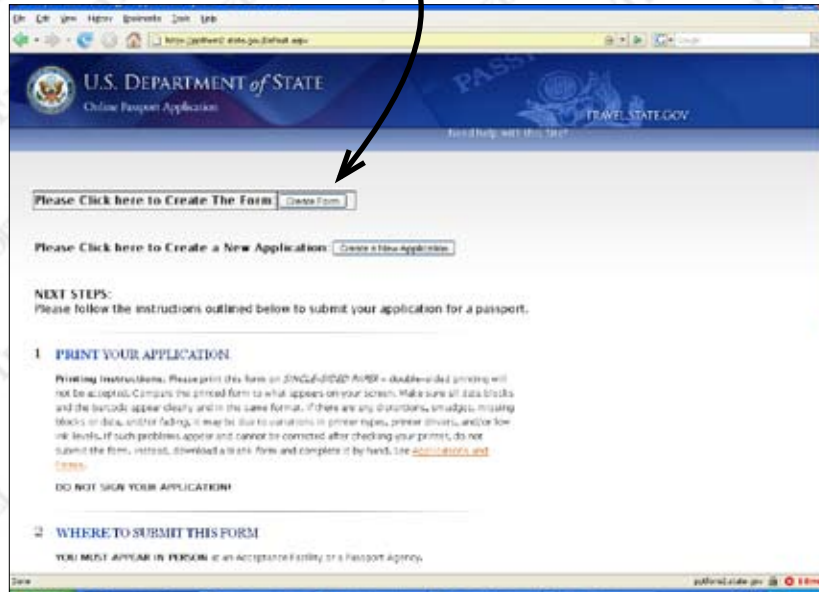
- Permanent Address Same as YES:** Mailing Address? (Empty field).
- Email Address:** homeofale@whitehouse.gov
- Emergency Contact:** SARAH RUSH JOHNSON (with a 'Go Back' button).
- Relationship:** Three Address: 333 STONEYBROOK WAY, Apartment Number: (Empty field), Street Address 2: (Empty field), City: LAMAR, Country: UNITED STATES, State: KY - KENTUCKY, Zip Code: 40009, Contact Phone: (Empty field).
- Date of Trip:** 02/12/2008 (with a 'Go Back' button).
- Length of Trip:** 5 years, Consulates to be visited: BK, China.
- Navigation Buttons:** '<< Previous' and 'Submit' buttons.

A large black arrow points from the 'Submit' button in this screenshot back to the 'Submit' button in the previous screenshot, indicating the final step in the process.

# DS-82 FORM INSTRUCTIONS

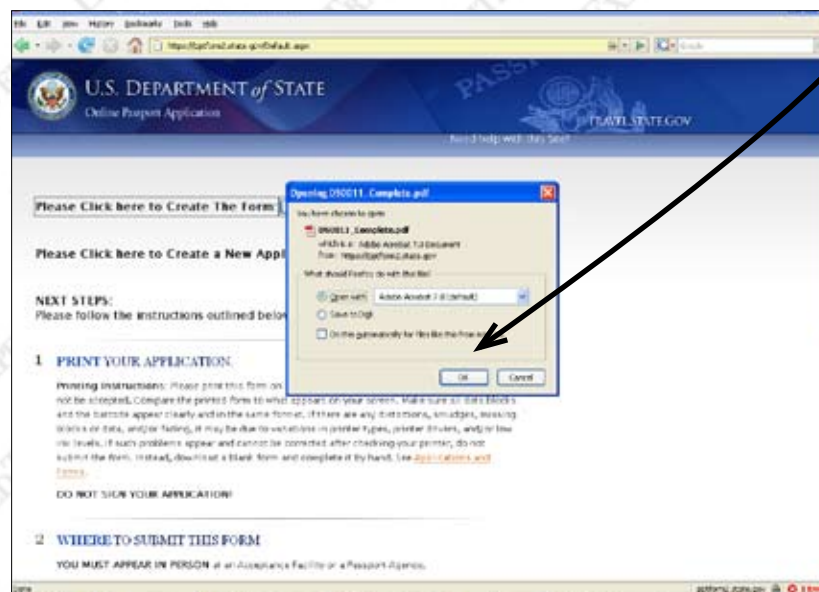
Step  
6

Now, click **"Create Form"**.



Step  
7

A box should open prompting you to either **"Open"** or **"Save"** the file named **"DS0082\_Complete.pdf"**. Click open, a program should open the PDF file using Adobe Acrobat.



# DS-82 FORM INSTRUCTIONS

**Note:** There should be a bar code in the top left corner of the 5th page, and on the bottom right corner of the 5th page and 6th page.

